



# Aman Pharmacy College

(A Unit of Bhartiya Shikshan & Vikas Simiti Dholakhera)

Affiliated to RUHS and Approved by AICTE and PCI New Delhi.

Email: [amanpharmacycollege@gmail.com](mailto:amanpharmacycollege@gmail.com) Website: [www.amanpharmacycollege.com](http://www.amanpharmacycollege.com)

Ref. No: *APC/notice/24/017*

Date: 15/02/2024

## Notice

It is hereby informed that a meeting regarding the constitution of Academic Programme Committee will be scheduled on 20/02/2024 at Principal office of Aman Pharmacy College, Dholakhera, Jhunjhunu, Rajasthan, so the attendance of all the faculty members is compulsory.

### Agenda of the Meeting:

1. Introduction and welcome of members
2. Committee Constitution
3. Any other business by the permission of Principal.



*Soni*  
Principal

**Principal**  
Aman Pharmacy College  
Dhola Khera The. Udaipurwat.  
Dist. J.J.N. (Raj.) Pin- 333307



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Ref. No: *Ape/Notice/24/019*

Date: 20/02/2024

## Academic Programme Committee

### Constitution

The purpose of this committee is to keep the students aware of their academic standards. It provides a platform to the teachers and students to interact at regular intervals. It also conducts students' academic achievement functions to honor their academic excellence. It takes up the responsibility of imbibing best practices so that future student's community can have better future. Accordingly, we hereby propose to constitute the Academic Programme committee of Aman pharmacy College consisting of the following members for the academic year 2023-2024 to strengthen the academic facilities in the institute w.e.f 20/02/2024:

S. No	Name of the Person	Designation	Position	Contact Number
1	Prof. (Dr.) Shruti Upadhyay	Principal	Chairperson	+919760112215
2	Dr. Gaurav Kumar Soni	Professor	Member	+919461198910
3	Mr. Pranit Saraswat	Associate Professor	Academic programme Coordinator	+917626050739
4	Mr. Shahid Nazir Wani	Assistant Professor	Member	+918107992629
5	Mr. Shahbaz Eqbal	Assistant Professor	Member	+917696033392
6	Mr. Lokesh Saini	Lecturer	Member	+919799371953
7	Ms. Afsana Bano	Lecturer	Member	+919887619289
8	Ms. Priyanka Choudhary	Student	Member	+919460868816
9	Mr. Bharat	Student	Member	+917665008805
10	Mr. Yogendra Saini (2021/1698)	Student	Member	+919667464622
11	Ms. Gunjan Mali (2021/1670)	Student	Member	+919636745164
12	Mr. Vinayak Khandelwal	Student	Member	+919358509590

### Functions of Academic programme Committee:

1. Members of the committee give the suggestions and directions for the smooth running of the college in academic aspects.
2. To review the academic and other related activities of the college.
3. To review and frame some strategies to upgrade and motivate the students towards learning and to inspire them.
4. Visualize and formulate perspective plans for the development and growth of the college.
5. Strictly follow the Academic calendars given by Rajasthan University of Health Sciences Jaipur.
6. To review, exhort on and create strategies on evaluation to know the quality levels of teaching and learning process.
7. To keep vigilance on the attendance of teachers in taking the classes regularly.
8. To review of the students attendance in class and examinations.
9. To consider related academic activities for further academic excellence.
10. To record students' individual information and other learning experience to help students in their further studies or build up their career path.
11. To help and support the teachers' advancement through holding distinctive training and orientation programs.

*P. Prant*

Academic Programme Coordinator



*Sudhi*

Chairperson

**Principal**

Aman Pharmacy College  
Dhola Khera Teh. Udaipurwati  
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Ref. No: *A.P.C. notice/24/019*

Date: 20/02/2024

## Academic Programme Committee

### 1<sup>st</sup> Minutes of Meeting

**Time:** 11:00 AM

**Venue:** Principal office, Aman Pharmacy College, Dholakhera, Udaipurwati - 333307,  
Jhunjhunu, Rajasthan

#### Agenda of the Meeting:

1. Introduction and welcome of members
2. Committee Constitution
3. Any other business by the permission of Principal.

#### Proceedings:

##### Item No 1:

Meeting was started by Chairperson of Academic programme Committee. She welcomes everyone to the inaugural meeting of the Academic programme Committee. She discussed the responsibilities and functions of academic programme committee. She also clarifies the committee's role in academic achievement functions to honor their academic excellence.

##### Item No 2:

Chairperson of the committee constitute the Academic Programme committee with due permission of all members. In this meeting, Academic Programme Coordinator responsibility was assigned to Mr. Pranit Saraswat.

##### Item No 3:

Meeting was ended with vote of thanks by Chairperson and tentative date for next meeting is 1<sup>st</sup> week of July 2024.



Following members were present during the meeting

S. No	Name of the Person	Designation	Position	Contact Number
1	Prof. (Dr.) Shruti Upadhyay	Principal	Chairperson	+919760112215
2	Dr. Gaurav Kumar Soni	Professor	Member	+919461198910
3	Mr. Pranit Saraswat	Associate Professor	Academic programme Coordinator	+917626050739
4	Mr. Shahid Nazir Wani	Assistant Professor	Member	+918107992629
5	Mr. Shahbaz Eqbal	Assistant Professor	Member	+917696033392
6	Mr. Lokesh Saini	Lecturer	Member	+919799371953
7	Ms. Afsana Bano	Lecturer	Member	+919887619289
8	Ms. Priyanka Choudhary	Student (Class Representative B. Pharm 8 <sup>th</sup> Sem.)	Member	+919460868816
9	Mr. Bharat	Student (Class Representative B. Pharm 6 <sup>th</sup> Sem.)	Member	+917665008805
10	Mr. Yogendra Saini (2021/1698)	Student (Class Representative B. Pharm 4 <sup>th</sup> Sem.)	Member	+919667464622
11	Ms. Gunjan Mali (2021/1670)	Student (Class Representative B. Pharm 4 <sup>th</sup> Sem.)	Member	+919636745164
12	Mr. Vinayak Khandelwal	Student (Class Representative B. Pharm 1 <sup>st</sup> Sem.)	Member	+919358509590

*Pranit*  
Academic Programme Coordinator

*Soni*  
Chairperson

**Principal**  
Aman Pharmacy College  
Dhola Khera The Udaipurwati  
Dist. J.N. (Raj.) Pin- 333307

## Academic Programme Committee

### Attendance

Date: 20/02/2024

Time: 11:00 AM

Following members present during the meeting

Sr. No	Member Name	Designation	Signature
1	Prof. (Dr.) Shruti Upadhyay (Principal)	Chairperson	
2	Dr. Gaurav Kumar Soni (Professor)	Member	
3	Mr. Pranit Saraswat (Associate Professor)	Academic programme Coordinator	
4	Mr. Shahid Nazir Wani (Associate Professor)	Member	
5	Mr. Shahbaz Eqbal (Associate Professor)	Member	
6	Mr. Lokesh Saini (Lecturer)	Member	
7	Ms. Afsana Bano (Lecturer)	Member	
8	Ms. Priyanka Choudhary (Student Class Representative B. Pharm 8 <sup>th</sup> Sem.)	Member	
9	Mr. Bharat (Student Class Representative B. Pharm 6 <sup>th</sup> Sem.)	Member	
10	Mr. Yogendra Saini (2021/1698) (Class Representative B. Pharm 4 <sup>th</sup> Sem.)	Member	
11	Ms. Gunjan Mali (2021/1670) (Class Representative B. Pharm 4 <sup>th</sup> Sem.)	Member	
12	Mr. Vinayak Khandelwal (Student Class Representative B. Pharm 1 <sup>st</sup> Sem.)	Member	

Academic Programme Coordinator



Chairperson

**Principal**  
Aman Pharmacy College  
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