



# Aman Pharmacy College

(A Unit of Bhartiya Shikshan & Vikas Simiti Dholakhera)

Affiliated to RUHS and Approved by AICTE and PCI New Delhi.

Email: [amanpharmacycollege@gmail.com](mailto:amanpharmacycollege@gmail.com) Website: [www.amanpharmacycollege.com](http://www.amanpharmacycollege.com)

Ref: - A.P. notice / 24 / 2020

Date: 21/02/2024

## Notice

It is hereby informed that a meeting regarding the constitution of Library Committee will be scheduled on 24/02/2024 at Principal office of Aman Pharmacy College, Dholakhera, Jhunjhunu, Rajasthan, so the attendance of all the faculty members and librarian is compulsory.

### Agenda of the Meeting:

1. Introduction and welcome of members
2. Committee Constitution
3. Any other business by the permission of Principal.



*Sudhi*  
Principal

Principal  
Aman Pharmacy College  
Dholakhera, Jhunjhunu, Rajasthan  
Dist. Jhunjhunu (Raj.) Pin- 332 001



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Ref. No: *Apc/notice/24/021*

Date: 24/02/2024

## Library Committee

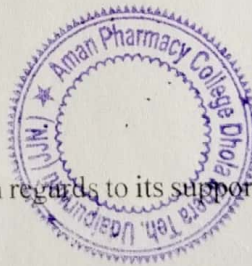
### Constitution

The library has to cater to the needs of variety of stakeholders, a wide range of books are to be stacked in the library. In addition to this, for smooth functioning of library, safe guarding the interest of the library users, formation of policies and their implementation, a Library Committee is constituted at Aman Pharmacy college with the Following members:

S. No	Name of the Person	Designation	Position	Contact Number
1	Prof. (Dr.) Shruti Upadhyay	Principal	Chairperson	+919760112215
2	Dr. Gaurav Kumar Soni	Professor	Member	+919461198910
3	Mr. Surender Kumar Moond	Librarian	Member	+919782181625
4	Mr. Ram Sworooop Rundla	Assistant Librarian	Member	+918696589260
5	Mr. Shahid Nazir Wani	Assistant Professor	Member	+918107992629
6	Mr. Shahbaz Eqbal	Assistant Professor	Member	+917696033392
7	Mr. Deepak Rao	Assistant Professor	Member	+917355569143

### Functions of Library Committee:

1. To provide general direction to the library.
2. To review the functioning of the library with regards to its support to the academic programmes of the institute.
3. To advise the management on matters of policy relating to development of library.
4. To outline the library collection development policy as and when required, for its implementation.



5. To monitor and evaluate, from time to time, trends and developments in information technologies, networking, library automation, library cooperation etc., and to direct the library in their adoption.
6. To suggest ways and means to generate revenue from library resources.
7. To formulate action plan for the development of library infrastructure, facilities, products and services.
8. Evaluate the suggestions made by the library users.
9. To formulate the policy for library, use and procedure to be framed.
10. To promote usage of library by staff, students and local people by arranging promotional activities.
11. To assist library in providing need based information services.
12. Any other function as assigned by Director/ Principal.
13. To facilitate the process of purchase of books and journals as per the demand from individual faculty forwarded through Principal.





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Ref. No: *APE/Notice/24/021*

Date: 24/02/2024

## Library Committee

### 1<sup>st</sup> Minutes of Meeting

**Time:** 11:00 AM

**Venue:** Principal office, Aman Pharmacy College, Dholakhera, Udaipurwati - 333307,  
Jhunjhunu, Rajasthan

#### Agenda of the Meeting:

1. Introduction and welcome of members
2. Committee Constitution
3. Any other business by the permission of Principal.

#### Proceedings:

##### Item No 1:

Meeting was started by Chairperson of Library Committee. She welcomes everyone to the inaugural meeting of the Library Committee. She discussed the responsibilities and functions of library committee. She also clarifies the rules, policies and procedures of library of the institute.

##### Item No 2:

Chairperson of the committee constitute the Library committee with due permission of all members. In this meeting, Librarian informed the committee members to purchase the new books as per the current requirement.

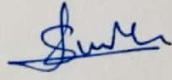
##### Item No 3:

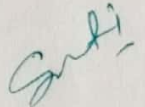
Meeting was ended with vote of thanks by Chairperson and tentative date for next meeting is 3<sup>rd</sup> week of July 2024.



Following members were present during the meeting

S. No	Name of the Person	Designation	Position	Contact Number
1	Prof. (Dr.) Shruti Upadhyay	Principal	Chairperson	+919760112215
2	Dr. Gaurav Kumar Soni	Professor	Member	+919461198910
3	Mr. Surender Kumar Moond	Librarian	Member	+919782181625
4	Mr. Ram Sworoop Rundla	Assistant Librarian	Member	+918696589260
5	Mr. Shahid Nazir Wani	Assistant Professor	Member	+918107992629
6	Mr. Shahbaz Eqbal	Assistant Professor	Member	+917696033392
7	Mr. Deepak Rao	Assistant Professor	Member	+917355569143

  
Librarian

  
Chairperson  
**Principal**  
Aman Pharmacy College  
Dhola Khera The. Udaipurwati  
Dist. J.J.N. (Raj.) Pin- 338307

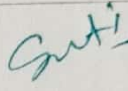

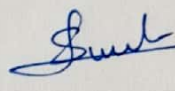
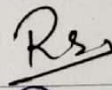
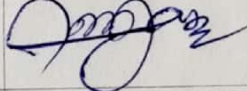
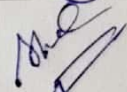

## Library Committee

### Attendance


Date: 24/02/2024

Time: 11:00 AM

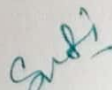
Following members present during the meeting

Sr. No	Member Name	Designation	Signature
1	Prof. (Dr.) Shruti Upadhyay (Principal)	Chairperson	
2	Dr. Gaurav Kumar Soni (Professor)	Member	
3	Mr. Surender Kumar Moond (Librarian)	Member	
4	Mr. Ram Sworooop Rundla (Assistant Librarian)	Member	
5	Mr. Shahid Nazir Wani (Assistant Professor)	Member	
6	Mr. Shahbaz Eqbal (Assistant Professor)	Member	
7	Mr. Deepak Rao (Assistant Professor)	Member	





Librarian

  
Chairperson

Principal

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Dhola Khera The Udaipurwati  
Dist. J.N. (Raj.) Pin- 333307